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| **SENATE** |
| **09.30am 02 November 2022** |

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| **MINUTES** | |
| **Venue:** | McClelland Suite and Microsoft Teams |
| **Author:** | Shirley Murray, Registry Administrator |
| **Present:** | Professor R Cryan (Chair), Professor M Adkins, Ms M Avery, Professor A Ball, Dr S Bastow, Dr S Burns, Dr K Christmann, Professor N Clear, Professor A Crampton, Ms S Elkady, Professor P Goswami, Professor N Hardiker, Dr A Jenkins, Professor J Johnes, Mr T Khan, Professor J Malay, Mr M Mills, Professor J Nicholson Professor J Owen-Lynch, Mr K Pilicudale, Professor A Sambell, Professor V Vishnyakov, Professor R Ward, Professor L Waters, Miss K White, Dr J Wormald |
| **In attendance:** | Dr R Birds, Ms L Devenny, Dr J Grainger, Ms A Jones, Dr N Lancaster, Mr A Mandebura, Ms A Miller, Ms S Moss, Mrs S Murray |
| **Apologies:** | Dr E Bennett, Professor H Bryan, Dr S Burns, Professor M Ginger, Professor P Harrison, Professor T Thornton |

New Members were welcomed:

Dr Jane Wormald, Professor Vladimir Vishnyakov, Professor Paul Harrison (in absentia), and Student Union Officers for 2022/23: Millie Avery (President), Sarah Elkady (Vice-President, Education) and Taha Khan (Vice-President, Equalities).

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| **PRELIMINARY ITEMS** | | **PAPER REFERENCE** |
|  | **DECLARATIONS OF INTEREST**  There were no declarations of interest. |  |
|  | **MINUTES**  **Resolved**: that the minutes of the meeting held on 22 June 2022 be accepted as a correct record. | [SEN\_2022\_06\_22\_M](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_06_22_M.pdf?Web=1) |
|  | **MATTERS ARISING**  None. |  |
|  | **CHAIR’S BUSINESS**  **4.1 University News**  The Vice-Chancellor provided an update on recent successes and achievements including the following:   * Sir George Buckley had been installed as the University’s Chancellor. * Professor Richard Hill from the School of Computing and Engineering, and Dr Jane Wormald, from the School of Education and Professional Development had been named National Teaching Fellows. * UK Research and Innovation: The University had been awarded £1million UKRI funding to accelerate research impact. * Professor Michael Doyle had received global recognition with a prestigious forensic mental health research award. * An official ceremony had been held to recognise apprentices who had made an outstanding contribution to their job or workplace. Awards for ‘Apprenticeship Ambassador of the Year’ and ‘Employer of the Year’ were also presented.   Vikki Hart, Operations Manager of the None in Three Research Centre for the Global Prevention of Gender-Based Violence won the category for ‘Level Seven Apprentice of the Year’.   * Postgraduate mechanical engineering researcher, Kevin John and his team which included members from Italy and Belgium, had won the 2022 eu**spen**Talent Programme * Professor Heather Clark had received the Truman Capote Award 2022 for *Red Comet,* her acclaimed biography of poet and novelist Sylvia Plath. * Professor Patricia Tzortzopoulos had become Vice-President of the Conseil International du Bâtiment, (CIB), a prestigious global network focussing on collaboration and innovation in construction and the built environment. * The University had achieved excellent results in this year’s National Student Survey improving in 26 out of the 27 questions, with a strong performance in the assessment and feedback category. * Huddersfield Business School had hosted the 54th Academy of Marketing Conference.   Almost 300 delegates from around the world attended the conference.   * The University’s School of Computing and Engineering had been awarded the Athena SWAN Bronze Award in recognition of its commitment to progressing gender equality within the School. * Dr Camilo Tamayo Gomez, Senior Lecturer in Criminology and Course Leader of the University’s MSc in International Security and Criminology, had been invited to share his expertise with the United Nations’ cybercrime taskforce at the UN’s first ever convention on tackling cybercrime. * The movie ‘Black Mail’, directed and written by Huddersfield film lecturer Obi Emelonye, had been released in over 100 cinemas across the UK in August, making it one of the biggest releases of an independent film. * A major international project entitled ‘Public Service Media in the Age of Platforms’ (PSM-AP) led by the University of Huddersfield had been awarded €1.5million by the Collaboration of Humanities and Social Sciences in Europe (CHANSE). * The Laura Annie Willson Building had been officially opened. The building, formerly known as the Technology Building, will provide a brand-new state-of-the-art location for scientists and engineers researching topics as diverse as digital manufacturing, virtual reality, internet of things (IoT), digital forensics, fluid sciences, and electric vehicles. * The Health and Wellbeing Academy had been officially launched and will provide services to the public, as well as valuable and real-world learning experiences for students. The Academy will use a new Mobile Clinic vehicle complete with clinical equipment and will go out to visit local communities as well as being on campus. * The University’s Chancellor, Sir George Buckley had officially opened a new eye clinic on campus launched in partnership with the independent opticians’ group Valli Opticians. The clinic offers optometry students an unparalleled experience in their clinical development with state-of-the-art computerised equipment. * Vice-Chancellor Professor Bob Cryan CBE had become the 141st President of the Institution of Engineering and Technology (IET). During his inaugural President’s Address, Professor Cryan shone a spotlight on the importance of mentorship and developing engineers as inclusive leaders.   **4.2 KPIs**  The Vice-Chancellor updated Senate following the annual review of the performance of the University against KPIs relating to the Strategy Map. Each area had been rated Red, Amber or Green depending on performance.  Whilst some areas remained a challenge, it was noted that the KPIs were delivering progress and the aim was that all should be green by 2025.  Senate approved the RAG ratings proposed for each KPI in the University Strategy and these would be recommended to University Council. |  |
|  | **TERMS OF REFERENCE AND MEMBERSHIP OF SENATE**  Senate received and approved the Terms of Reference for 2022-23 (unchanged from 2021-22) and the updated membership list. | [SEN\_2022\_11\_02\_P5](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P5.pdf?Web=1) |
| **INSPIRING** | | |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (TEACHING AND LEARNING)**   * 1. **NSS and HSS 2023**   Senate noted the University’s excellent progress in the latest NSS results. The Pro Vice-Chancellor (Teaching and Learning) thanked members of staff for their contributions to the OfS consultation on the NSS.  She reported that changes would be made to the format of the NSS questions for 2023 and that two additional questions would be introduced on the subject of mental wellbeing services and freedom of expression. The question about overall satisfaction would be removed.  Further information would be disseminated in due course and students would be informed of the changes. In addition, the Huddersfield Student Survey would be modified to reflect the changes.   * 1. **TEF**   Members were informed of the format and focus of the TEF submission due in January 2023. It was noted that the data had been released in October and that significant work was ongoing across the University to bring together the submission document. Ratings would continue as bronze/silver/gold/requires improvement.  The OfS required universities to define their own understanding of Educational Gain in the context of the TEF. Following consultation, the University’s definition had been confirmed as: 'The experiences we provide that make a difference to our students' lives, enriching and accelerating learning and personal development beyond what might otherwise be achieved.'   * 1. **OfS Condition B3: Baselines for Student Outcomes Indicators**   The OfS had published its B3 Student Outcome Conditions, and these were categorised under the headings of continuation, completion and progression. It was noted that a minimum baseline had been set for each area.   * 1. **Teaching and Learning Strategy and Enabling Projects**   An update was given on the ongoing enabling projects.  **6.5 University Teaching and Learning Committee**  Senate received and noted a summary of the minutes of the meeting held on 28 September 2022. | [SEN\_2022\_11\_02\_P6.5](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P6.5.pdf?Web=1) |
|  | **ACADEMIC GOVERNANCE**  Senate received and approved the annual report produced by the Director of Registry, which would then be submitted to Governance and Membership Committee followed by Council. | [SEN\_2022\_11\_02\_P7](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P7.pdf?Web=1) |
|  | **STUDENT MATTERS**  Senate received an update on various student-related matters, focussing specifically on the impact of the current cost of living crisis and the efforts undertaken by the University to respond, including a significant increase to the hardship fund for home students and the creation of an equivalent fund for international students. The Students’ Union representatives reported that they had written to Barry Sheerman, MP, and it was noted that the NUS were lobbying at the national level on this matter. The Vice-Chancellor would also put the students in contact with MPs Jason McCartney and Mark Eastwood to progress this further.  **Action: Vice-Chancellor**  An issue was raised with regard to academic misconduct cases of which there seemed to be a disproportionately high number of international students. It was confirmed that the stage 1 cases were to be regarded as developmental rather than punitive with the intention to help students to avoid progressing to Stage 2. It was hoped that the new ‘Draft Coach’ functionality in Turnitin would provide additional support to students in this area. | [SEN\_2022\_11\_02\_P8](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P8.pdf?Web=1) |
| **INNOVATION** | | |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (RIKE)**   * 1. **Update on RIKE KPI performance**   This was covered under item 4.2.   * 1. **University Research Committee**   Senate received and noted a summary of the minutes of the meeting held on 11 October 2022.  **9.3** The Pro Vice-Chancellor (RIKE) also reported on a meeting between colleagues from RIKE and the units of assessment leads to discuss plans to spend QR allocations and make applications to the University Research Fund. | [SEN\_2022\_11\_02\_P9.2](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P9.2.pdf?Web=1) |
| **INTERNATIONAL** | | |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (INTERNATIONAL)**   * 1. **Update on World University Rankings (KPI)**   KPIs had been covered in item 4.2. The Pro Vice-Chancellor (International) further stressed the importance of citations as the key to making good progress. For the QS league table, detailed analysis had been done to encourage engagement and the focus of effort would be on the reputation surveys going forward.   * 1. **Update on international research partnerships** It was noted that a significant fund was available to support international research collaborations with Top 300 institutions.   2. **Update of international student experience**   It was noted that the University had 3,500 international students. The ISB survey held in spring 2022 had a 43% completion rate and overall satisfaction of 89%. Future priorities to enhance the international students experience were around employability, mobility, classroom, events.  In response to a question, it was confirmed that the hardship fund would also be accessible to international students.   * 1. **University International Committee**   Senate received and noted a summary of the minutes of the meeting held on 12 October 2022. | [SEN\_2022\_11\_02\_P10.4](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P10.pdf?Web=1) |
| **GROWTH AND EFFICIENCY** | | |
|  | **INTERNATIONAL ENROLMENTS AND RECRUITMENT**  Members were informed that enrolments in September were significantly higher than the previous year, although there were considerable variations across Schools. China, India, Nigeria and Pakistan remained key markets for recruitment. Another large intake was expected in January 2023 and the University was moving towards a position where the two intake points would attract similar sized cohorts. |  |
|  | **HOME APPLICATIONS FOR 2022**  **This item was taken out of order, the Deputy Vice-Chancellor attending briefly at 10.05, having given apologies for the remainder of the meeting.**  The Deputy Vice-Chancellor gave an update on the status of enrolments for September 2022 and student applications for 2023 as at 31 October 2022. While enrolment figures were very similar to the previous year’s, it was noted that current application figures were down compared with the previous year. It was noted that it was early in the cycle and that the data could change in the coming weeks. Thanks were given to all involved in clearing this year; which had been a superb effort across the University community. |  |
| **PEOPLE FIRST** | | |
|  | **HONORARY AWARDS**  Four proposals for honorary awards 2022-23 were received and approved for submission to Council.  It was noted that further proposals would be welcome for consideration. |  |
| **OTHER COMMITTEE BUSINESS** | | |
|  | **SCHOOL BOARD SUMMARIES**  Senate received summaries of the meetings held on:   * 1. Arts and Humanities – 12 October 2022   2. Applied Sciences – 05 October 2022   3. Computing and Engineering – 19 October 2022   4. Education and Professional Development – 06 October 2022   5. Huddersfield Business School – 26 May 2022.   6. Human and Health Sciences – 05 October 2022 | [SEN\_2022\_11\_02\_P14](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P14.pdf?Web=1) |
|  | **GRADUATE BOARD SUMMARY**  Senate received a summary of the meeting held on 07 September 2022. | [SEN\_2022\_11\_02\_P15](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P15.pdf?Web=1) |
|  | **UNIVERSITY COUNCIL MINUTES**  Senate received the minutes of the meeting held on 07 July 2022. | [SEN\_2022\_11\_02\_P16](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_11_02_P16.pdf?Web=1) |
|  | **DEPARTMENT NAMES CHANGES**  Senate approved the following department name changes:  17.1 School of Human and Health Sciences:  Department of Nursing (previously the Department of Nursing and Midwifery)  Department of Allied Health Professions, Sport and Exercise (name remains unchanged, now implicitly includes midwifery)  17.2 School of Arts & Humanities:  New departments created as follows:  Previous:  Art and Communication  Fashion and Textiles  Architecture and 3D  Media and Performance  History, English, Linguistics and Music  New/current:  Communication and Humanities  Music and Design Arts  Design and the Built Environment |  |
|  | **WHISTLEBLOWING REPORT 2021/22**  It was noted that as of 14 October 2022 no whistleblowing concerns had been reported for the period 1 August 2021 to 31 July 2022. |  |
| **OTHER BUSINESSUSINE** | | |
|  | **ANY OTHER BUSINESS**   * 1. Thanks and best wishes were expressed to Shirley Murray (clerk to Senate) who would be retiring from the University at Christmas after almost 24 years of service. |  |
|  | **AVAILABILITY OF AGENDA, PAPERS AND MINUTES**  It was resolved to exclude the following papers or minutes from the public version under Standing order 11.8: none. |  |
|  | **DATES OF NEXT MEETINGS**  08 March 2023 9.30am, venue McClelland Suite/MS Teams  21 June 2023 9.30am, venue McClelland Suite/MS Teams |  |