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| **SENATE** |
| **09.30am 09 March 2022** |

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| **MINUTES** | |
| **Venue:** | Microsoft Teams |
| **Author:** | Shirley Murray, Registry Administrator |
| **Present:** | Professor R Cryan (Chair), Professor A Ball, Dr S Bastow, Dr E Bennett, Professor H Bryan, Dr S Burns, Professor N Clear, Professor A Crampton, Professor S Donnelly, Professor M Ginger, Professor P Goswami, Professor N Hardiker, Dr A Jenkins, Professor J Johnes, Mr M Mills, Professor J Nicholson, , Professor J Owen-Lynch, Mr K Pilicudale, Dr C Reynolds, Ms R Roberts, Professor A Sambell, Professor P Thomas, Mr K Singh, Professor T Thornton, Professor R Ward, Dr L Waters, Ms K White. |
| **In attendance:** | Dr R Birds, Ms L Devenny, Dr J Grainger, Mr T Hosker, Ms A Jones, Dr N Lancaster, Mr A Mandebura, Ms S Moss, Mrs S Murray.  Ms A Allden (Advance HE) – observing |
| **Apologies:** | Professor M Adkins, Ms M Avery, Professor J Malay, Ms C Nyakonda, Ms N Stuart |

A welcome was given to new members: Dr K Christmann, Ms L Devenny, Professor N Hardiker, Dr Andrew Jenkins, Dr N Lancaster, and to Alison Allden from Advance HE attending as an observer as part of the University’s external review of governance effectiveness.

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|  | | **PAPER REFERENCE** |
|  | **DECLARATIONS OF INTEREST**  There were no declarations of interest. |  |
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|  | **ESTATES BRIEFING**  The Director of Estates gave an update on completed and continued works:   * T5 - The Institute of Railway Research Smart Rolling Stock Maintenance Research Facility. * T1/T2 to Research now complete (name of new building to be confirmed). * Technology Building - Photovoltaic cells already installed on the roof and plans to increase the number over the next 12 months * New Faith Centre – due to be completed by October 2022, including landscaping * Joseph Priestley West and Ramsden Facades – all the windows were being replaced to improve energy efficiency * Harold Wilson – the relocation of Psychology to the top of the building was complete. * Film School on the site of the former Firth Street depot – equipment was now being installed. * Occupational Health – the new facility in Schwann Building, level 9, had been completed in August. * Southgate site – utility works had commenced ahead of construction of the new building for health studies. * Senate was informed that construction works were subject to escalating costs and delays as a result of logistics issues caused by the pandemic and Brexit, increased energy costs and the war in Ukraine. |  |
|  | **MINUTES**  **Resolved**: that the minutes of the meeting held on 03 November 2021 be accepted as a correct record. | [SEN\_2021\_11\_03\_M](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2021_11_03_M.pdf?Web=1) |
|  | **MATTERS ARISING**  4.1 Key Performance Indicators – Annual Review (minute reference 5.1)  The Chair reported that University Council had considered and approved the proposed changes to KPIs.  4.2 Terms of Reference and Membership of Senate (minute reference 7)  Senate welcomed new members:  Professor Nick Hardiker (Acting Dean of School of Human and Health Sciences)  Dr Kris Christmann (academic staff representing School of Human and Health Sciences),  Dr Andrew Jenkins (academic staff representing Huddersfield Business School)  and in attendance:  Ms Lydia Devenny (Director of Finance)  Dr Nick Lancaster (Director of Research, Innovation and Knowledge Exchange)  4.3 Academic Governance (minute reference 8)  The Chair reported that the Governance and Membership Committee had considered and approved the Annual Academic Governance Report.  4.4 Honorary Awards (minute reference 10)  The Chair reported that the nominees recommended by Senate and HAC were approved by Council. The list remained confidential as some of the nominees had not yet been informed. |  |
|  | **CHAIR’S BUSINESS**   * 1. It was noted that Chair’s action had been taken to approve the HBS proposal for a dual degree PhD Business and Management Studies with The Egade Business School, Mexico. This had subsequently been approved by the Enterprise and Collaborative Partnerships Oversight Group (ECPOG) on 07/02/2022**.**   2. The Chair provided an analysis of theDepartment for Education’s response to the recommendations of the Augar Review and the forthcoming consultation on proposals for student number controls, minimum entry requirements and a fee cap for foundation years. Particular points were noted as: * Capping of interest rate on loans at RPI * Extension to repayment terms for 30-40 years * Fee freeze to 2024-25 * Additional funding   The Deputy Vice-Chancellor had invited comments from members of the Senior Leadership Team on the elements of the report under consultation, following which the University would formulate a robust response with a focus on efficiency and growth and with inclusion of support for students from disadvantaged backgrounds.   * 1. As a mark of our solidarity with Ukraine, the University was flying the Ukrainian flag and some of the buildings had been lit up in the Ukrainian colours. The Students’ Union had held a solidarity event, with funds being donated to Unicef.   Students and staff of Ukrainian or Russian nationality had been contacted and support offered. International Office were alert to the situation and that hardship funds were available. Support had also been offered to colleagues from border countries.  5.4 The University was alert to the possibility of cyber- attacks. Robust procedures were in place for prevention and planning for the consequences of any such attack. |  |
|  | **UNIVERSITY NEWS**  Members were briefed on a range of news from around the University including the following items:   * Professor Melanie Rogers’ new book entitled ‘Spiritual Dimensions of Advanced Practice Nursing’. * New Huddersfield A1 Transport Research Centre. * New research collaboration between the University and DB Cargo UK. * Paxman and University Knowledge Transfer Partnership. * £750K funding to aid communities and businesses in Wakefield after Covid. Part of this money will come to the University in relation to a small charter business application which we have been awarded, having fulfilled all 31 possible points. * New solution to violence against women and girls sought at online round table. * Innovative project assessing how Artificial Intelligence can improve online bra fitting service. * £1M upgrade of HAROLD test rig in the Institute of Railway Research. * 3M BIC 3D printed snow scenes for BBC Winter Olympics. * Study on how bronze age women altered the genetic landscape of Orkney. * University launches its own apprenticeship awards. * University awarded Bronze Watermark for public engagement. * Heather Clark’s ‘Red Comet’ (biography of Sylvia Plath) has been named on New York Times Book of the Year list. * Professor Grigoris Antoniou was elected Fellow of the IEEE and head of department Professor Richard Hill was elevated to IEEE Senior Member * Music student Tommy Tynan won the tuba hotseat in the world’s best brass band. * CMI Partner of the Year Awards: we won HE Partner of the Year. * Centre for Precision Technologies received the Queen’s Anniversary Prize. This was the third such prize won by the University in the last ten years. * School of Computing and Engineering has won European awards (although it is uncertain if we will receive the funding as a result of Brexit and political issues). * Heritage Quay featured on the BBC website with the donation of the first part of the Women in Rugby League Collection to Heritage Quay <https://www.bbc.co.uk/news/uk-england-leeds-60346792> * The latest publication from the University Press, Railways and Music, is featured on the cover of BBC Music magazine, with a multi-page article on it inside <https://www.classical-music.com/magazine/> |  |
| **TO CONSIDER:** | | |
|  | **ACADEMIC QUALITY AND STANDARDS: PUBLIC INFORMATION**  Senate was invited to approve the wording of the public information provided on the website in respect of academic quality and standards. It was noted that it is a requirement of the ICO to publish this information.  **Resolved:** to approve the wording. | [SEN\_2022\_03\_09\_7](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P7.pdf?Web=1) |
| **TO NOTE:** | | |
|  | **TERM DATES**  Senate noted:   * The approved term dates for 2021/2022, 2022/23 and 2023/24 * The provisional term dates for 2024/2025 and 2025/2026 | [SEN\_2022\_03\_09\_P8](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P8.pdf?Web=1) |
|  | **ACCESS AND PARTICIPATION PLAN**  Senate noted the Access and Participation Plan for 2020-21 to 2024-25. It was noted that progress had been made in the area of differential attainment. OfS had asked all providers to submit variations to their plans to respond to new priorities for access and participation. The emphasis was now more on outreach with schools, student outcomes and graduate employment. The variations would take effect from 2023-24. Work is already being done with schools and an update will be provided to Senate each year. | [SEN\_2022\_03\_09\_P9](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P9.pdf?Web=1) |
|  | **DEGREE OUTCOMES STATEMENT**  Senate noted the proposed wording of the updated Degree Outcomes Statement which was approved via Chair’s action for publication on the University’s website and was received and noted at UTLC 26/01/2022. | [SEN\_2022\_03\_09\_P10](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P10.pdf?Web=1) |
|  | **ENROLMENTS AND APPLICATIONS FOR SEPTEMBER 2022**  Members were briefed by the Deputy Vice-Chancellor on the status of student applications for 2022, noting that the data showed a decline compared with the previous year. The importance of conversion activities was noted by members. |  |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (TEACHING AND LEARNING)**   * 1. **NSS and HSS**   The NSS 2022 would be live for another six weeks. Data and response rates provided was as at 08 March. Four Schools were now over the threshold. Members noted that the University needed to improve response rates to get the best possible data and members were asked to continue to encourage students to participate.  .  For first and second years, HSS would start on 14 March.   * 1. **TEF and OfS landscape**   There were three current consultations from OfS which the institution was responding to: B3 conditions, TEF and Outcomes Metrics.  The B3 minimum baseline expectations would be around three measures: continuation, completion and progression. Deans and Directors of Teaching and Learning had been asked for their responses on this framework and an institutional response would then be formulated.  The PVC outlined the OfS’ proposals regarding TEF. There would be four categories: gold, silver, bronze and ‘requires improvement’. The University would be judged on student experience (using NSS scores as a measure), student outcomes (data on B3 conditions), how we meet ‘educational gain’ and how we want to define it.  The student submission would be coordinated by the Students’ Union.  The University would be making a formal response to the consultation. Colleagues were asked to send in their responses by the following week. The Institution will receive its data in September and is currently expected to make a submission for TEF in November.   * 1. **Teaching and Learning Strategy and Enabling Projects**   An update was given on the Teaching and Learning Strategy 2018-25 and enabling projects. Many projects were ongoing and attention was drawn to PAT Modules and Global Professional Award. Both were critical to deliver positive outcomes for students. Senate was informed that pre-CABs, introduced across the University this academic year, were an important part of the process of quality assurance and enhancement. Colleagues were thanked for their hard work on the various projects.  12.4 **University Teaching and Learning Committee**  12.4.1Summaries were received of the meetings held on 24 November 2021 and 26 January 2022. | [SEN\_2022\_03\_09\_P12.4.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P12.4.1.pdf?Web=1) |
|  | **REPORTS FROM THE PRO VICE-CHANCELLOR (INTERNATIONAL)**   * 1. **Update on international enrolments & recruitment**   The Pro Vice-Chancellor (International) informed members that it had been a turbulent time but that the University had recruited well in January 2022. Recruitment was predominantly PGT, with nearly as many students for January start as for September. Growth in the key markets of Nigeria and Pakistan had been most noticeable. The increase in numbers from China post-Covid showed that interest was returning there.  New student enrolment by School showed good performance across all Schools. In Huddersfield Business School and School of Computing and Engineering there was strong growth in PGT but a drop in UG.  Application data for September 2022 showed an increase, again predominantly in PGT. It was noted that the current Government support for post-study Visas was having a positive impact on international recruitment.  The International Office team were commended for their hard work.   * 1. **Update on World University Rankings (KPI)**   The PVC reminded Senate that the University aimed to be in the Top 300 of international rankings, noting that the University had improved in a number of measures and subject areas. Senate noted the strong performance for citations and publications, although research and enterprise income was below expectations.   * 1. **Update on international research partnerships**   Senate noted that the funding allocated in 2019 to support research collaboration and facilitate joint publications, visiting academic staff and joint PhD activity continued to deliver progress. Members noted 80 projects were in progress with over 100 of the Top 300 institutions across the world.   * 1. **Update of international student experience.**   Senate noted progress with the University’s KPI to be in the Top 10% on the International Student Barometer which would be conducted shortly.  The survey had last been completed in 2017 when the University was outside the Top 10%. On 31 March international students at all levels would be invited to participate and give feedback. The survey would be conducted annually for the next few years.   * 1. **University International Committee**   A Summary was received of the meeting held on 01 December 2021. Particular points mentioned were   * Change in Scholarship Policy * Santander Mobility Support 2021/22 * Turing Scheme 2021/22 | [SEN\_2022\_03\_09\_P13.5](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P13.5.pdf?Web=1) |
| **14** | **REPORTS FROM THE PRO VICE-CHANCELLOR (RESEARCH AND ENTERPRISE)**   * 1. **University Research Committee**   Summary of the meeting held on 7 December 2021   * 1. **Update on R&E KPI performance**   The Pro Vice-Chancellor (R&E) gave a detailed update on KPIs as at 31 January 2022.  Senate noted that targets around staff publishing to appropriate levels were likely to be met. The institutional target around citations per publication was on course and it was likely that the target around formal links with unique businesses would also be met.  Unfortunately, it was unlikely that the research income would be met. The knowledge exchange and innovation income target might also be challenging within the rest of the strategy period.  The University was on course to meet the adjusted target for the number of research outputs created with  research end users. It was considered likely that the target around the number of research outputs created with international collaborators would be exceeded.   * 1. **University Research Committee**   A summary of the meeting held on 07 December 2021 was noted. | [SEN\_2022\_03\_09\_14.3.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P14.3.1.pdf?Web=1) |
|  | **SCHOOL BOARD SUMMARIES**  The summaries of the following School Board meetings were noted:   * 1. AS – 14 February 2022   2. AH – 09 February 2022   3. CE – 09 February 2022   4. EPD – 08 December 2021   5. EPD – 09 February 2022   6. HBS – 25 October 2021 | [SEN\_2022\_03\_09\_P15](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P15.pdf?Web=1) |
|  | **GRADUATE BOARD SUMMARY**  The summary of the meetings held on 17 November 2021 and 25 January 2022 were noted. | [SEN\_2022\_03\_09\_P16.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P16.1.pdf?Web=1) |
|  | **UNIVERSITY COUNCIL MINUTES**  The University Council minutes of 24 November 2021 were noted. | [SEN\_2022\_03\_09\_P17.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P17.pdf?Web=1) |
|  | **STUDENT MATTERS**  A verbal summary of key student matters arising since the previous meeting:   * Student Network Update * Officer Update   Officers were organising a campaign to tackle the rising cost of living, with students having less money and higher utility bills. SU would help students to make sure they have a good learning experience and members of staff would help students to learn how to budget.   * Students’ Union Elections   Thanks were given to colleagues who had assisted in resolving issues with the SU website domain name during the election period.   * Academic Reps * Academic Rep Data by School * Sports Clubs and Societies | [SEN\_2022\_03\_09\_P18.1](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P18.1.pdf?Web=1) |
|  | **SCHOOL ACADEMIC PLAN SUMMARIES**   * 1. Applied Sciences   2. Arts & Humanities   3. Computing and Engineering   4. Education and Professional Development   5. Huddersfield Business School   6. Human and Health Sciences   School academic plan summaries were received and noted. | [SEN\_2022\_03\_09\_P19](https://unifunctions.hud.ac.uk/COM/University-Committees/Senate/SEN_2022_03_09_P19.pdf?Web=1) |
|  | **TEACHING AND LEARNING INNOVATION UPDATE**  Updates on good practice were received from:  The School of Human and Health Sciences Acting Dean Professor Nick Hardiker who presented on the following initiatives:   * Flying Finish to support students to review their progress over the last year and to support their preparation for the future, including career planning. It had been shown that this activity improved satisfaction, engagements and supported employability. * Peer-to-peer education, an example of which was a video of Operating Department Practice students on good infection prevention and control which had been made available to students across campus at the height of the pandemic. * Letter to Future Self where new nursing students were asked to write a letter to their future selves The letters were then kept and returned to the students at the end of the programme, instilling a sense of belonging, commitment, resilience and pride. |  |
| **OTHER BUSINESS** | | |
|  | **ANY OTHER BUSINESS**  None. |  |
|  | **AVAILABILITY OF AGENDA, PAPERS AND MINUTES**  **Resolved:** to exclude the following papers or minutes from the public version under Standing order 11.8: none. |  |
|  | **DATE OF NEXT MEETING**  22 June 2022 9.30am venue, McClelland Suite, Schwann Building, level 7. |  |