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| **SENATE** |
| **09.30am 5th November 2019** |

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| **MINUTES** | |
| **Venue:** | McClelland Suite, Schwann Building |
| **Author:** | Dr Rachel Birds, Director of Registry |
| **Present:** | Professor R Cryan (Chair), Ms A Adebisi, Professor A Ball, Dr S Bastow, Professor A Crampton, Professor S Donnelly, Mrs S Furmedge, Professor M Ginger, Professor P Goswami, Mr E Haruna, Professor N King, Dr S Lui, Mr M Mills, Professor J Owen-Lynch, Professor A Pettican, Mr J Stephen, Professor T Thornton, Dr L Waters, Ms K White. |
| **In attendance:** | Dr R Birds, Mr C Blair, Ms L French, Dr J Grainger, Mr A Mandebura, Dr T Mears, Ms S Moss, Professor L Towns-Andrews, Mr A Youde. |
| **Apologies:** | Professor P Bissell, Professor H Bryan, Dr S Burns, Mrs N Firth, Professor J Johnes, Professor M Kagioglou, Professor J Malay, Mr A Opakunle, Mr K Pilicudale, Professor T Schmidt, Professor D Taylor, Professor R Ward. |

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|  | | | **PAPER REFERENCE** |
|  | **DECLARATIONS OF INTEREST** | |  |
| **1.1** | There were no declarations of interest. | |  |
|  | **ESTATES BRIEFING**  Members were advised that   * The refurbishment to the Gym and Students’ Union shop in student central were completed for the return of students in September 2019, however further works would be required around the main door next year. * The refurbishment of Sovereign Design House (formerly Bath House) would be completed by Easter 2020. Members were encouraged to consider design exhibition themes for the building. * The Barbara Hepworth building was open, had won a regional construction award and had been nominated for a national award. * The Joseph Priestley Building extension was opened in time to run the Flying Start programme at the end of September. * There were ongoing works to upgrade some of the external landscaping across campus. * The plans to relocate the Faith Centre to the Wakefield Road site were progressing. * The Technology Building would be developed to provide new research facilities for the School of Computing and Engineering. * Plans were being developed to remodel the Richard Steinitz and Harold Wilson Buildings to house the expansion of the School of Human and Health Sciences. * Preliminary designs were being drawn up for a new teaching building but a decision to go ahead with the development was dependent on further growth in student numbers.   The Director of Estates and Facilities and his team members were congratulated on their continuing efforts to improve the estate. | |  |
|  | **MINUTES** | |  |
|  | **Resolved**: that the minutes of the meeting held on 26 June 2019 be accepted as a correct record. | | SEN\_2019\_11\_05\_P3 |
|  | **MATTERS ARISING** | |  |
|  | There were no matters arising which were not covered elsewhere on the agenda. | |  |
|  | **CHAIR’S BUSINESS** | |  |
|  | The Chair had no specific items to raise. | |  |
|  | **UNIVERSITY NEWS**  Members were briefed on a range of news from around the University including the following items:   * The Emeritus Chancellor, Sir Patrick Stewart, visited the University and was highly impressed by the new Barbara Hepworth Building. * The Bishop of Leeds, The Rt. Revd Nick Baines, delivered the 2019 Harold Wilson Lecture. * The CEO of the Vietnamese Motorsports Association, Ms Nguyen Thi Quy Phuong, visited the University and met the University’s Formula Student racing car team. * The University’s Formula Student team has had a successful year, coming third in the UK competition. * The Yorkshire Sikh Forum presented an award to the Vice-Chancellor honouring his contribution to business and education in the county. * Heritage Quay was chosen to host a travelling photography exhibition commemorating the founder of Sikhism, Shri Guru Nanak Dev Ji. * The University’s Professor Simon Iwnicki, Director of the Institute of Railway Research (IRR), has been elected a Fellow of the Royal Academy of Engineering alongside Professor Dame Xiangqian (Jane) Jiang and the Vice-Chancellor. * The IRR has secured funding for two EU Horizon 2020 projects totalling €4 million. * The November Honorary Award recipients include musician Phillip McCann and supermarket CEO Roger Burnley. * The University’s None in Three research centre travelled to Mumbai to stage a five-day summit with the Indian School of Design and Innovation in collaboration with the Schools of Art, Design & Architecture and Human & Health Sciences. None in Three received £4.5m to develop a pro-social computer game to address gender-based violence. * Professor Paul Thomas will work with US and Canadian universities to help government agencies explore the barriers faced by people when reporting close family members suspected of violent extremism. * Dr Melanie Flynn had provided advice to the judiciary of Malaysian states of Sabah and Sarawak on introducing sentencing guidelines for wildlife crime. * The traditional black and white zebra crossing close to the University’s main entrance has been repainted in the vibrant colours of the LGBTQ+ movement to send out a permanent message of inclusiveness and tolerance. * John Thompson, the University's Head of Procurement, has received a lifetime achievement award at the Conference of University Purchasing. | |  |
| **TO CONSIDER:** | | | |
|  | **TERMS OF REFERENCE AND MEMBERSHIP OF SENATE** | |  |
| **7.1** | **Resolved:** to approve the terms of reference and membership of Senate. | | SEN\_2019\_11\_05\_P7.1 |
|  | **ACADEMIC GOVERNANCE** | |  |
| **8.1**  **8.2** | **Resolved:** to recommend the Draft Annual Academic Governance Report (considered previously at Audit Committee and Governance and Membership Committee) for approval by University Council.  **Resolved:** to note that Senate received positive feedback on its operations following the recent review of academic governance. | | SEN\_2019\_11\_05\_P8.1  SEN\_2019\_11\_05\_P8.2 |
|  | **HONORARY AWARDS**  Members were updated on the Honorary Award proposals for 2020 and were reminded that the names of those nominated were to be kept strictly confidential until formally announced by the University.  **Resolved**: to recommend the nominations to Council | |  |
| **TO NOTE:** | | | |
|  | **ENROLMENTS FOR SEPTEMBER 2019 AND APPLICATIONS FOR 2020** | |  |
|  | Members were briefed on enrolments for September 2019 and applications for 2020 by the Deputy Vice-Chancellor. Members were informed of an overall increase in enrolments, but the number varied between schools. At the end of October 2019, recruitment for 2020 appeared broadly in line with the previous year. Positive news reported was increased numbers attending open days. | |  |
|  | **PRESENTATIONS FROM THE PRO VICE-CHANCELLOR (TEACHING AND LEARNING)** | |  |
| **11.1**  **11.2**  **11.3**  **11.4**  **11.5** | **National Student Survey (NSS)**  The Pro Vice-Chancellor presented an update on NSS activity, noting that all schools have examples of good practice to share and courses where improved engagement was required. Members were reminded that the next survey was due to begin on 22 January 2020. Senate was informed that a marketing campaign was in place to optimise response rates. Common themes in school action plans were noted.  **Teaching Excellence Framework (TEF)**  The Pro Vice-Chancellor informed members that the landscape for the TEF was unclear following Dame Shirley Pearce’s Review. Consequently, the University was preparing to submit to the subject TEF in March 2020, as per the original timescale and a draft institutional submission was also prepared. Using TEF-based algorithms, analysis showed that retention has improved in comparison with 2015-16 results.  **Attainment**  The Pro Vice-Chancellor updated members on the initiative to close the attainment gap. Analysis had been undertaken to disaggregate attainment data at school and course level, although it was difficult to extract more meaningful data due to the large number of variables.  A substantial discussion was held around the topic of different attainment between students and how that related to those living within an area of multiple deprivation. This could be mapped though the Index of Multiple Deprivation (IMD), which is the official measure of relative deprivations for small areas or neighbourhoods in England. The University was committed to removing statistically significant attainment gaps over the period of the current Strategy Map through a variety of initiatives.  **Teaching and Learning Projects**  The Pro Vice-Chancellor informed members of a wide range of projects which would support the University to deliver on Key Performance Indicators.  **University Teaching and Learning Committee**  The summary of the 25 September 2019 meeting was noted. | | SEN\_2019\_11\_05\_P11.5 |
| **12.1**  **12.2**  **12.3**  **12.4**  **12.5** | **REPORTS FROM THE PRO VICE-CHANCELLOR (INTERNATIONAL)**  **Update on International Enrolments and Recruitment**  The Director of International Development advised that international recruitment had fallen slightly in comparison with November 2018.  **Update on World University Rankings (KPI)**  Members were informed that discussions had taken place with Associate Deans on the Institution’s ambition to be recognised as a world-class academic institution.  **Update on International Research partnerships**  The Director of International Development explained that bids to the strategic international research partnerships fund were to be made by schools through the planning round.  **Update on International Student Experience**  Members were informed that a report on international student experiences had been circulated to Associate Deans. The International Student Experience Group would look to use the Santander Mobility Fund in enhancing the student experience.  **University International Committee Summary**  The summary of the 16 October 2019 meeting was noted. | | SEN\_2019\_11\_05\_P12.5 |
| **13.1**  **13.2**  **13.3** | **REPORTS FROM THE PRO VICE-CHANCELLOR (RESEARCH AND ENTERPRISE)**  **Research Integrity Annual Statement**  It was noted that the Integrity Report had been recommended by the University Research Committee and that Senate **resolved** to present it to Audit Committee and University Council.  **University Research Committee**  The summary of the 17 September 2019 meeting was noted.  **Update on R&E KPI performance**  The Pro Vice-Chancellor outlined progress in the first year of the new strategy map period against relevant KPIs and would provide Senate with regular updates. | | SEN\_2019\_11\_05\_P13.1  SEN\_2019\_11\_05\_P13.2  SEN\_2019\_11\_05\_P13.3 |
|  | **SCHOOL BOARD SUMMARIES**  The summaries of the School Boards were noted. | | SEN\_2019\_11\_05\_P14.1  SEN\_2019\_11\_05\_P14.2  SEN\_2019\_11\_05\_P14.3  SEN\_2019\_11\_05\_P14.4  SEN\_2019\_11\_05\_P14.5 |
|  | **UNIVERSITY COUNCIL MINUTES**  The University Council minutes of 4 July 2019 were noted. | | SEN\_2019\_11\_05\_P15.1 |
|  | **WHISTLEBLOWING REPORT**  The Whistleblowing Report for the period 1 August 2018 to 31 July 2019 was received. | | SEN\_2019\_11\_05\_P16.1 |
| **OTHER BUSINESS** | | | |
|  | **ANY OTHER BUSINESS**  There were no additional matters to discuss. | |  |
|  | **AVAILABILITY OF AGENDA, PAPERS AND MINUTES** | |  |
|  | **Resolved:** to exclude the following papers or minutes from the public version under Standing order 11.8. | |  |
| **Agenda Item** | **Title of Paper** | **Paper Reference** |
| **8** | **Academic governance report** | SEN\_2019\_11\_05\_P8.1 |
| **9** | **Honorary Awards** | tabled |
| **10** | **Enrolments and Applications** | tabled |
| **12.1** | **Update on International Enrolments and Recruitment** | tabled |
|  | **DATE. TIME AND PLACE OF NEXT MEETINGS**  11 March 2020 at 9.30 am in the McClelland Suite  24 June 2020 at 9.30 am in the McClelland Suite | |  |